

Garrison Lecture Committee Responsibilities of the Chair

The Association may invite any person distinguished for contributions to medical history or other fields of science and learning to present the Fielding H. Garrison Lecture at the annual meeting. The lecture should be the result of original research and must not have been previously published. The lecturer shall be selected by the Garrison Lecture Committee, usually from among scholars who are permanent residents of the United States or Canada. Scholars from other countries may be selected with prior authorization from the Council. (Bylaws, VIII.1)

The Garrison Lecture usually takes place on the afternoon/evening of the first full day (Friday). For many meetings, it has been held in an elegant amphitheater away from the meeting hotel. By custom, the Garrison Lecture is not followed by questions from the audience. [The President presides over this event.] It is followed by a reception with refreshments, in an adjoining area. (Guidelines for the Annual Meeting, Part III, Sec. L)

- Convene the committee, typically by email.
- Establish a timeline and process for the deliberations of your committee.
- Review the reports of previous committees.
- The committee may receive nominations from the membership of potential candidates to deliver the Garrison Lecture.
- Deliberate and choose the winner.
- Please notify the President and Secretary-Treasurer of the name, contact information and institution of the lecturer.
- The President will contact the individual chosen by the committee to extend an invitation to serve as the Garrison Lecturer. In the event that the chosen individual is unable to speak at the meeting, the President may request that the committee provide a second choice.
- Write a brief report describing the activities of the committee. Forward the report to the Secretary-Treasurer electronically (aahm@kumc.edu) by March 15 for inclusion with the materials presented to Council prior to the annual meeting. The report should list committee's members, the final decision on the speaker and any recommendations for Council regarding the work of the committee. Do not include comments on the deliberations of the committee unless they bear on the recommendations.
- You may also choose to send to the Secretary-Treasurer a separate confidential list of other candidates that your committee would like to forward to future committees. Although such a list has no special authority, it may seem useful to future chairs.