

Ad Hoc Committee on Implications of HIPAA Responsibilities of the Chair

This ad hoc committee was officially appointed in June 2005 by AAHM President Jacalyn Duffin with a charge to

- 1) investigate the impact of HIPAA's Privacy Rule on archival practices and historical research
- 2) educate archivists, historians, and archival repositories about the HIPAA Privacy Rule
- 2) work with the American Historical Association's Coalition on History, the Society of American Archivists, and Archivists and Librarians in the History of the Health Sciences to lobby the federal government for changes to the HIPAA rules

Responsibilities of the Chair include

- Convene the committee, typically by email.
- Establish a timeline and process for the deliberations.
- Write a brief report for the Council of the AAHM outlining the activities of the committee and send it electronically to the Secretary-Treasurer (aahm@kumc.edu) by March 15 for inclusion in the formal material delivered to the members of the Council prior to the annual meeting.
- The report should include at minimum the following elements
 - A list of committee's members
 - Any recommendations for action to Council, which should appear in the form of a suggested motion before Council.
 - Report on the deliberations of the committee is not necessary unless they are relevant to the recommendation
 - A list of unfinished or new business that the committee would like to communicate to subsequent committees
- The committee may also compile and submit a more detailed report which can be circulated to Council and membership in an appropriate format through the website, the Council book, the Newsletter and other media.